FELLOWSHIP HALL SIGN OUT ROSTER

By signing out the Fellowship Hall you agree to the following stipulation, upon exiting the Fellowship Hall you will ensure the following conditions are met.

All trash is removed and placed in the dumpster, coolers emptied and cleaned with lid up, tables are free of all decorative ornaments and tablecloth, tables and chairs are placed back in their original state, floor is swept and mopped. A $200.00 assessment will be deducted from the ministry's budget to pay the cleaning staff if they must clean up after your event.

MINISTRY	EVENT	REPRESENTATIVE	SIGNATURE	DATE	TIME IN	TIME OUT